

**Royal Albert Memorial Museum and Art Gallery (RAMM)  
Work Experience Application Form**

Please do not attach a CV, references, or educational certificates to your application form. Applications in the form of CVs will not be considered. The application form is an important part of the selection process. To ensure fairness to all applicants any decision to call you for an informal interview will be based upon the information you supply on your application form. It is important you give as much relevant information regarding why you wish to apply and what makes you a suitable applicant.

**Section One – Personal Details**

<b>Full Name:</b>	
<b>Home Address:</b> (or Term Time Address)	
<b>Telephone/Mobile Number:</b>	
<b>Email:</b>	

**Section Two – Qualifications/Education/Study**

**Current Study** (if applicable):

<b>University/College:</b>	
<b>Course:</b>	
<b>Start and Expected End Date of Course:</b>	

**Relevant Education/Qualification:**

<b>Course/Award Title</b>	<b>University/ Examination Board</b>	<b>Studied Date - From</b>	<b>Date - To</b>	<b>Grade (Predicted)</b>

**Section Three – Please give full details for one referee (Not a friend or relative)**

<b>Referee</b>	
<b>Name:</b>	
<b>Address:</b>	
<b>Telephone Number:</b>	<b>Email:</b>
<b>Relationship to you:</b>	
<b>Do you agree to us contacting them prior to an informal interview?    Yes:        No:</b>	

**Section Four** - Please use this space to detail why you wish to have your work experience at RAMM and your relevant interests or knowledge. Please include any other information you wish to give in support of your application.

Please continue on a separate sheet if required

**Section Five** – Please state the dates that you are available for your work experience placement.

<b>Date From:</b>	<b>Date To:</b>
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All information given in this form is correct at the time of the application:

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Please return this application to:

Volunteer Co-ordinator,  
RAMM,  
Queen Street,  
Exeter,  
EX4 3RX

or email a scanned or word attachment copy to [ramm.volunteer@exeter.gov.uk](mailto:ramm.volunteer@exeter.gov.uk)

**This form should only be used by those who will 18 years of age or older on the date that your potential placement would start.**

If you will be 15-17 years of age then please enquire about our school work experience programme. Unfortunately we are unable to offer work experience to anyone under the age of 15.