

Friends of RAMM

Grant Making Policy

Date agreed: 04.04.2022

Review: This policy should be reviewed at least every 3 years in consultation with RAMM Management Team and other relevant stakeholders at that time.

About the Friends of RAMM charitable objects

The Friends of RAMM objectives are:

To advance the education of the public by promoting, supporting, assisting and improving the Royal Albert Memorial Museum and Art Gallery Exeter, through the activity of a group of friends which will:

a) support preservation, presentation and development of the collections of said organisation in co-operation with their management, staff and trustees;

b) promote awareness of and stimulate interest in the arts, history, culture and heritage within Exeter and the surrounding area through a programme of events, visits, talks and activities.

These guidelines set down a policy for the provision of financial support to RAMM.

The Friends receives funding as follows:

- Subscriptions from Members
- Unrestricted donations and event income raised through a programme of activities
- Restricted donations in response to specific fund raising appeals
- Gifts in wills

The purpose of this policy

In making grants to RAMM, the aims of the Friends are to:

- Maximise the value of funds raised

- Support RAMM in delivering on the museum's mission and delivering its short, medium and long-term objectives
- Represent the interests and concerns of the Membership
- Provide assurance to Members that the Friends is managing funds responsibly

Who this policy is for

This policy will be available on RAMM's website. It is of particular relevance to:

- Friends Trustees
- Members
- Donors
- RAMM staff
- Exeter City Council (RAMM's parent body)
- Trustees of the RAMM Development Trust
- The Charity Commission
- Other grant giving organisations

Grant Making

- The Friends will seek to support areas of the RAMM programme which are not funded by the City Council.
- The Friends will not normally support capital projects – building, refurbishment, major maintenance etc.
- The Friends are keen to provide initial match funding for projects which are likely to attract funding from other sources e.g. Art Fund, V&A – especially if the Friends' contribution unlocks other funding.
- The Friends' main areas of interest are: expanding the collection by the acquisition of important objects within the museum's own Collections Development Policy; improving the existing collection through targeted conservation projects; enabling the museum to present temporary exhibitions which contribute to its reputation for innovative and exciting shows; and supporting education programmes.
- The Friends will consider furthering the museum's work in any of the areas set out above by assisting with the funding for interns, special assistants or trainees.
- The Friends may make grants to the Development Trust's designated RAMM Future Fund.
- In extraordinary circumstances, the Friends will consider making grants to RAMM for other purposes subject to their published charitable objects.

Grant Making process

- The Friends will only consider applications for funding submitted through the Museum Manager or a designated contact, usually the RAMM Development Officer.
- RAMM should make available to the Friends a comprehensive financial appraisal of the project, its goals and expected outcomes. A statement of how the acquisition, conservation scheme, exhibition or activity will fulfil the aims of the collecting or other policy, or RAMM's Business Plan, should also be made available.
- Funds may be allocated to the reserves of the charity in anticipation of upcoming projects. The Friends will endeavour to maintain a level of unallocated, unrestricted funds to be available to support opportunities arising.
- The Friends will consider emergency applications where the situation or a deadline necessitates it, through the designated contact, but normally applications will be decided at regular trustee meetings. For emergency applications the secretary will provide all submitted information to all trustees by email, together with a statement from the treasurer of the funds available. A simple majority of votes by email will be carried out within three days.

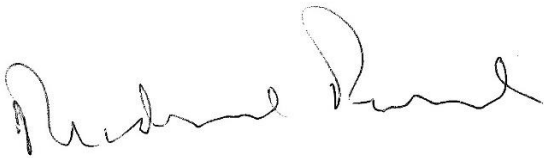
Gifts in Wills

The Friends actively promotes the RAMM Gifts in Wills scheme. However, if a supporter wishes to leave a gift specifically to the Friends, this will be allocated by the trustees in accordance with their charitable purposes and Grant Making Policy in place at the time, or the donor's wishes.

Agreement

This Grant Making Policy has been drawn up in consultation with the RAMM Museum Manager and Cultural Lead, and approved by the Committee of the Friends of RAMM.

Signed:

	<p>Chair of the Friends of RAMM (Richard Pocock)</p> <p>Date: 04.04.2022</p>
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